**Community Based Clinical Faculty Promotions**

For this series, there are no steps, only ranks.

**Terms of Service:**

The initial appointment in this series shall have a specified end date and may be for a maximum term of five years. Subsequent reappointments may have maximum terms of five years. There is no limit on the number of times an appointment may be renewed or the number of years spent in each rank.

**Clinical Instructor**

Appointment: This level is to be used for fellows in training or recent graduates with no fellowship or teaching experience. Candidate is not board certified but has graduated from an approved residency. Health care professionals with less than a doctorate degree in their field and an active state license will be appointed to the Clinical Instructor level.

Once board certified, the incumbent should notify their Chair and/or Academic Affairs so they can be appointed at Assistant Professor level.

**Assistant Clinical Professor**

Initial Appointment: Minimum qualifications of MD/DO/PhD. Proposed faculty in this series should be ABMS or AOA certified. Written justification will be required from the proposing UCR faculty chair or designee. Completed residency and is board certified. Two years of teaching preferred. Teaching experience acquired during fellowship training may be counted. Promotion: Advancement to the rank of Associate Clinical Professor should only occur after a minimum of ten years’ service at the Assistant level, unless a strong justification and supportive teaching evaluations are provided. Reappointment/Advancement: Chair’s recommendation letter and teaching evaluations are required.

**Associate Clinical Professor**

Initial Appointment or Advancement: Minimum qualifications of MD/DO/PhD. Proposed faculty in this series should be ABMS or AOA certified in this rank but may be waived in exceptional cases where teaching experience, publications, and special qualities warrant appointment/advancement to this rank. Consideration given to current rank at comparable institutions. For exceptions, written justification will be required from the proposing UCR faculty chair or designee. Advancement to the rank of Clinical Professor normally should occur after a minimum of ten years of service at the Associate Clinical Professor level, unless a strong justification and supportive teaching evaluations are provided. Reappointments/Advancement: Chair’s recommendation letter and teaching evaluations are required.

**Full Clinical Professor**

Initial Appointment or Advancement: Minimum qualification of MD/DO/PhD. Proposed faculty in this series should be ABMS or AOA certified, and have notable teaching experience of a minimum of 10 years which may occur at other institutions. Although not required, other special qualities including publications, administration and national reputation will be considered. Consideration also given to current rank at comparable institutions. Two letters are required for Advancement to Full Clinical Professor and recommenders must be at the Associate Professor level or above. Reappointment: Chair’s recommendation and teaching evaluations are required.

**What should you do if you would like to be considered for promotion?**

Contact your Chair\* and/or Academic Affairs: aa@medsch.ucr.edu.

\*Chair Listing:

Gerald Maguire, MD, Psychiatry and Neuroscience: [gerald.maguire@medsch.ucr.edu](mailto:gerald.maguire@medsch.ucr.edu)

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Provide to your Chair and Academic Affairs Analyst (Brenda Carrion or Margi Burnett):

* Updated cv (optional)
* Teaching evaluations for last 2-3 years
* 3-4 names and contact info for potential letter writers (ONLY if promotion to full Prof)